

Approved

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, June 15, 2021
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, June 15, 2021.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Alex Krawczyk

Also present at the meeting:

- Carlo Schiattarella (SchoolHouse)
- Tom Gluck (Architect)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:11 p.m.

2. Ratify the Minutes from the Board Meeting of May 18, 2021 (Resolution 1):

(Resolution 1): Ms. Norman introduced a motion, seconded by Mr. Adlin to approve the Minutes from the Board Meeting of May 18, 2021. *Upon motion duly made and seconded, the Minutes from the Board Meeting of May 18, 2021 were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Gluck gave a detailed presentation of the school updated drawings/design plans for the 162nd site. Brief discussions on timelines and expectations.

4. Finance:

Mr. Schiattarella informed the Board that a decision on the short-term financing is expected by next week. A decision on the long term financing is expected by the 3rd week of July. The closing on the long term financing is expected in December 2021. The Board is exploring other financing options for pre-development costs and long term financing of the project. Potential interest rates were briefly discussed.

(Resolutions 2, 3, and 4): Mr. Green introduced a motion, seconded by Mr. Grover to approve the following: intent for reimbursement of the costs associated with the 181st Street site - (Resolution 2); terminate the lease between WHIN and FOW for the 181st Street site - (Resolution 3); and enter into the sublease between WHIN and FOW for the 162nd Street site - (Resolution 4). *Upon motion duly made and seconded, Resolutions 2, 3 and 4 were unanimously approved by all of the Board members present.*

(Resolution 5): Mr. Green introduced a motion, seconded by Mr. Bederman to approve the payment of Gluck's Invoices # 5 and # 6 for architectural services. *Upon motion duly made and seconded, the payment of Invoices # 5 and # 6 was unanimously approved by all of the Board members present.*

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee. The Pre-Audit session was held. A small increase to the staff's end of year bonus was approved.

(Resolution 6): Mr. Bederman introduced a motion, seconded by Ms. Ivanick to approve the Budget for FY 2021-2022. *Upon motion duly made and seconded, the FY 2021-2022 Budget was unanimously approved by all of the Board members present.*

5. Development:

Mr. Krawczyk presented a summary of the Sub-Committee's Quarterly Report, the last one of the school year. Fundraising/donations increased although still need to meet new donors goal.

Ms. Norman reiterated the Board's Gift/Get and the transition to the "Phase-In" model effective next Fiscal Year (Jul 2021 – Jun 2022) as announced at the September 2020 Board meeting.

6. Program:

Mr. Ortiz confirmed the Intercept proceeding was ceased. The anticipated costs to implement an Afterschool Program were discussed. Attendance is at approximately 98%. Mr. Ortiz updated the Board on the enrollment status.

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Ms. Huynh presented the end of year academic data and updated the Board on the State testing status. Brief discussions regarding a Summer Program.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:56 p.m.