

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music  
Community Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, July 20, 2021  
6:00 PM – 7:00 PM  
Full External Board Meeting

**LOCATION:**

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, July 20, 2021.

The following Board members were present:

- Gregory David
- Robert Green
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following potential new Board members were present:

- Lee Ann Norman
- Heidi Morales

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

Also present at the meeting:

- Carlo Schiattarella (SchoolHouse/FOW Board)
- David Froehlich (DA Davison)
- Eric Duran (DA Davison)
- Rosa Franco (FOW Board)
- Collin Raymond (CSBM)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:18 p.m.

2. Ratify the Minutes from the Board Meeting of June 15, 2021 (Resolution 1):

(Resolution 1): Mr. Green introduced a motion, seconded by Ms. Ivanick to approve the Minutes from the Board Meeting of June 15, 2021. *Upon motion duly made and seconded, the Minutes from the Board Meeting of June 15, 2021 were unanimously approved by all of the Board members present.*

3. Facilities:

Representatives from DA Davison, Mr. Froehlich and Mr. Duran gave a detailed presentation of the bond financing opportunities for the organization, including the underwriting process, credit implications and next steps. The deadline to submit an application is September 14, 2021 and the anticipated approval time frame is November/December with a potential closing date in December 2021.

Mr. Schiattarella updated the Board on the status of the short term financing and discussed the various bond financing options.

(Resolution 2): Mr. Adlin introduced a motion, seconded by Ms. Norman to approve engaging DA Davison in the bond financing process for the school facilities. *Upon motion duly made and seconded, engaging DA Davison for bond financing was unanimously approved by all of the Board members present.*

\*At 7:00 pm the Board of FOW entered into session which concluded at 7:02 p.m.\*

4. Finance:

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee. End of the Fiscal Year with a surplus. Solid financial position.

(Resolutions 3, 4, 5 and 6): Mr. Green introduced a motion, seconded by Mr. Bederman to approve the following: contract with CSBM for accounting - (Resolution 3); global insurance policy renewal - (Resolution 4); contract for copier services - (Resolution 5); contract with LEAP for afterschool program - (Resolution 6). *Upon motion duly made and seconded, Resolutions 3, 4, 5 and 6 were unanimously approved by all of the Board members present.*

5. Program:

Mr. Ortiz updated the Board on the enrollment status. Mr. Ortiz also informed the Board about the short term facilities options and ongoing conversations with DOE.

Ms. Huynh updated the Board on the summer program plans and the hiring update. The End of Year data was discussed – Math, Literacy and Music.

(Resolutions 7 and 8): Mr. Adlin introduced a motion, seconded by Mr. Bederman to approve the Charter revision to expand to a Middle School and mission statement revision. *Upon motion duly made and seconded, the charter revisions were unanimously approved by all of the Board members present.*

The Board agreed to hold the annual meeting on August 11, 2021 at 6:00 p.m.

***There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:44 p.m.***