

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music  
Community Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Wednesday, August 11, 2021  
6:00 PM – 7:00 PM  
Full External Board Meeting

**LOCATION:**

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Wednesday, August 11, 2021.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman
- Lee Ann Norman
- Heidi Morales

The following potential new Board members were present:

- Shewar Khan

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

Also present at the meeting:

- Carlo Schiattarella (SchoolHouse/FOW Board)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:15 p.m.

2. Ratify the Minutes from the Board Meeting of July 20, 2021 (Resolution 1):

(Resolution 1): Mr. Green introduced a motion, seconded by Mr. David to approve the Minutes from the Board Meeting of July 20, 2021. *Upon motion duly made and seconded, the Minutes from the Board Meeting of July 20, 2021 were unanimously approved by all of the Board members present.*

New Board Members:

(Resolution 2): Mr. Adlin introduced a motion, seconded by Mr. Bederman to nominate Lee Ann Norman and Heidi Morales as Board Members effective immediately for a term of 2 years. *Upon motion duly made and seconded, the nomination of Lee Ann Norman and Heidi Morales as Board Members was unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Ortiz informed the Board that the bond processing for long term financing of the 162<sup>nd</sup> Street site is ongoing.

Mr. Schiattarella updated the Board on the status of the short term financing. The Lease for St. Rose of Lima is being finalized and it is expected to be effective August 15, 2021. School is expected to open on September 9, 2021.

4. Finance:

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee. Solid financial position.

Mr. Ortiz updated the Board on the enrollment status which is currently at 96%.

(Resolutions 3 and 4): Mr. Bederman introduced a motion, seconded by Mr. Green to approve the following: The lease between St. Rose of Lima and FOW - (Resolution 3) and the Sublease between FOW and WHIN - (Resolution 4). *Upon motion duly made and seconded, Resolutions 3 and 4 were unanimously approved by all of the Board members present.*

\*At 7:02 pm the Board of FOW entered into session which concluded at 7:05 p.m.\*

(Resolution 5): Ms. Norman introduced a motion, seconded by Mr. David to approve the change of payroll/healthcare services provider. *Upon motion duly made and seconded, the change of payroll/healthcare services provider was unanimously approved by all of the Board members present.*

5. Program:

Ms. Huynh updated the Board on the hiring update and current vacancies. The executive leadership coaching is ongoing. The summer program has concluded. The logistics of the afterschool program are being finalized.

Ms. Huynh and Mr. Ortiz presented a summary of the Charter renewal/grade expansion/charter revision submission and attachments which will be submitted next week.

## Approved

(Resolutions 6, 7, 8, 9, and 10): Mr. Grover introduced a motion, seconded by Mr. Bederman to approve the following charter attachments: organizational chart - (Resolution 6); school calendar – (Resolution 7); DEI statement – (Resolution 8); complaint process policy – (Resolution 9); and student discipline policy – (Resolution 10). *Upon motion duly made and seconded, the above charter attachments were unanimously approved by all of the Board members present.*

Mr. David introduced a motion, seconded by Mr. Bederman to enter into Executive Session to discuss personnel matters. *Upon motion duly made and seconded, an Executive Session was held from 8:12 pm and concluded at 8:45 p.m.*

***There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:46 p.m.***