

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, October 19, 2021
6:00 PM – 7:20 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM on Tuesday, September 21, 2021.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman
- Lee Ann Norman
- Heidi Morales
- Shewar Khan

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

1. Call to Order:

Mr. David called the meeting to order at approximately 6:04 p.m.

2. Ratify the Minutes from the September 21, 2021 Board Meeting (Resolution 1):

(Resolution 1): Mr. Grover introduced a motion, seconded by Ms. I. Norman to approve the Minutes from the Board Meeting of September 21, 2021 subject to a minor revision regarding the meeting time. *Upon motion duly made and seconded, the Minutes from the Board Meeting of September 21, 2021 were unanimously approved by all of the Board members present.*

3. Governance:

The Board of Trustees Handbook has been distributed. Members to sign acknowledgment.

Brief discussions regarding revisions to the By-Laws regarding the Executive Committee meetings [Section 5.3(B)] and the Board annual meetings [Section 4.2].

(Resolutions 2 and 3): Mr. Bederman introduced a motion, seconded by Ms. Khan to approve changing the Executive Committee meetings to a quarterly basis (Resolution 2) and to approve changing the Board annual meeting to August (Resolution 3). *Upon motion duly made and seconded, Resolutions 2 and 3 were unanimously approved by all of the Board members present.*

The Board continued the discussions and decided the assignments to the Board Committees and Subcommittees as follows:

Executive Committee: Mr. David; Mr. Bederman; Ms. I. Norman; Ms. L.A. Norman; Ms. Khan.

Finance Committee: Mr. Bederman; Mr. Green; Ms. Morales.

Program Committee: Mr. Grover; Mr. David; Ms. Ivanick; Ms. Morales; Ms. Khan.

Development Subcommittee: Ms. I. Norman; Mr. David; Ms. L.A. Norman.

Facilities Subcommittee: Mr. Adlin; Mr. Green; Mr. Grover.

4. Facilities:

Mr. Adlin updated the Board on the status of the school building design, condo Lease and construction permits. The Board discussed the concerns related to the current supply chain issues. The construction is expected to begin December 2021/January 2022 and end July 2023.

5. Finance:

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee.

(Resolution 4): Mr. Green introduced a motion, seconded by Ms. I. Norman to approve the Audit report for FY 20-21. *Upon motion duly made and seconded, the Audit report was unanimously approved by all of the Board members present.*

6. Program:

Mr. Ortiz updated the Board on the enrollemnt status and active efforts to continue recruiting. Continued discussions regarding city-wide compensation comparisons. Discussions to be continued.

Ms. Huynh gave a summary of the charter renewal application Benchmark 1 which is to be submitted by 10/29/21.

Approved

(Resolution 5): Mr. Adlin introduced a motion, seconded by Mr. Bederman to ratify the draft of Benchmark 1. *Upon motion duly made and seconded, Benchmark 1 was unanimously approved by all of the Board members present.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:20 p.m.