

Approved

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, September 21, 2021
6:00 PM – 8:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM on Tuesday, September 21, 2021.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanick
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman
- Lee Ann Norman
- Heidi Morales
- Shewar Khan

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Alex Krawczyk

Also present at the meeting:

- Tom Gluck (Gluck+)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:10 p.m.

2. Ratify the Minutes from the Board Meeting of August 11, 2021 (Resolution 1):

(Resolution 1): Mr. Green introduced a motion, seconded by Ms. I. Norman to approve the Minutes from the Board Meeting of August 11, 2021. *Upon motion duly made and seconded, the Minutes from the Board Meeting of August 11, 2021 were unanimously approved by all of the Board members present.*

New Board Member:

(Resolution 2): Mr. Adlin introduced a motion, seconded by Ms. L.A. Norman to nominate Shewar Khan as Board Member effective immediately for a term of 2 years. *Upon motion duly made and seconded, the nomination of Shewar Khan as Board Member was unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Gluck gave a detailed presentation of the design plans for the construction of the new school facilities at the 162nd site with the added floors for the middle school expansion.

The NYC Build application was submitted.

(Resolution 3): Mr. Adlin introduced a motion, seconded by Ms. L.A. Norman to approve the additional payments to the NYC DOB for construction permits (to be reimbursed). *Upon motion duly made and seconded, the additional payments for construction permits were unanimously approved by all of the Board members present.*

4. Development:

Mr. Krawczyk presented a summary of the Sub-Committee's first Quarterly Report, including the fundraising/donations grants submitted and those pending. New donors' goal to be met. The YEA is being prepared and it is expected to be sent out in November.

Ms. I. Norman reiterated the Board's Gift/Get goals effective July 2021.

5. Finance:

Mr. Bederman updated the Board on the finances as discussed at the Finance Committee.

Mr. Ortiz updated the Board on the enrollment status and gave a brief summary of the lease aid/per pupil funding.

6. Program:

Ms. Huynh updated the Board on the hiring update and current vacancies.

The DOE public meeting will be conducted on October 7, 2021 at 5:30pm (Zoom). The SED site visit is scheduled to be conducted on October 20, 2021. Details to follow.

(Resolution 4): Mr. Grover introduced a motion, seconded by Ms. Ivanick to approve the Parent Handbook, Student Code of Conduct, Older Sibling Pick Up and Vaccination Policy. *Upon motion duly made and seconded, the above school policies were unanimously approved by all of the Board members present.*

Approved

The Board of Directors Handbook has been provided to all board members. The Board Officers were elected. Terms are as set forth in Attachment “G” of the charter renewal documents.

(Resolution 5): Mr. Green introduced a motion, seconded by Mr. Adlin to elect the Board Officers as follows: Gregory David – Chair; Joshua Bederman – Treasurer; Ivonne Norman - Secretary. *Upon motion duly made and seconded, the Officer elections were unanimously approved by all of the Board members present.*

The Board deferred the assignment of the new Committee and Sub-Committee members until the next board meeting.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:00 p.m.